

Trinity Lutheran School
Board of Christian Day School
Minutes of the Regular Meeting

November 3, 2009

ATTENDANCE: Steve Stec, Vic Chesna, Rob Krueger, Liz Starostka, Caroline Poe, Terry Lalky, and Eileen Kalebich

ABSENT: Matt Butterfield

Special Attendee: Scott Huster

I. Devotion: The meeting began at 7:15 p.m. with devotion and prayer led by Steve Stec.

II. Approval of last meeting's minutes: The October minutes were read. Motion to accept the minute was made by Liz. Second made. Motion passed.

III. COMMITTEE REPORTS

a. Technology: Vic spoke with Mr. Dave Edborg regarding joining the technology committee. Some thoughts include computer carts in each classroom. Steve will ask Cecile to see if any grant money is available for this purchase.

b. Marketing Committee: No report at this time

c. Sign Committee: Sign has not yet been delivered; hopefully it will be here before the freeze. Work will begin on the landscaping around the sign.

d. Finance Committee: No report at this time

e. Personnel Committee: The board continues to address the comments and concerns voiced in the Teacher Survey.

There have been some parental and teacher concerns regarding the Band Program. One of the issues has already been addressed. My Stec has told the provider that when the scheduled band director is not available due to illness, a substitute will be arranged. This will effectively address the parental concern of paying for sessions which are cancelled. The following issues will also be addressed;

-Mr. Stec will contact the provider and find out if the band program would be available to Trinity students either before or after school.

-The Board is considering a survey for current band families requesting input regarding the viability of re-scheduling the band program either before or after the school day.

-Mr. Stec will ask Mr. Lisius to evaluate the band program for the Board.

OLD BUSINESS

- A. H1N1 Vaccine: The vaccination date has been delayed until 11/23 or 11/24. Mr. Stec will advise parents of the delay via the Tribune
- B. Copy Machine:
The approximate cost of purchasing the machine would be approximately \$10,000. The warranty would be an additional \$600 per year. The terms of a lease would be, \$204month x 5 years.
Mr. Stec will see how many copies are included in that price and will report back to the board with some solid figures.
- C. School Reach Renewal: None of the optional enhancements are included with our contract. As of this time the Board agrees that our original plan is adequate.

V. PRINCIPAL'S REPORT

ITEMS OF INTEREST AND KNOWLEDGE

1. Enrollment figures for 2009-2010 are currently 268.
2. Financial:
 - a. The School Activity Fund was presented and discussed.
 - b. The Treasurer's report was presented and discussed.
 - c. The Extended Care report was presented and discussed.
 - d. Non-Salary Line items was reported and discussed.
3. Classroom Observations have begun and will continue through December.
4. Pack the Gym night is Friday November 13th. All proceeds to benefit the Meekma family.
5. Due to the State of Illinois financial budget shortfall, money which we anticipated to help cover the new reading curriculum appears to be in jeopardy.
6. Bookkeeper position: Mr. Stec received 6 applications and will begin the interview process shortly. The position will be offered at 30 hrs per week, without benefits.
7. PTL:
 - a. November 10th is the next meeting with Mark Schoepp. Terry made a motion to allocate \$250 from the Memorial fund to pay for the speaker. Second by Rob. Motion passed.
 - b. Passed \$250 for FSF dinner (11/22 @12:30), and \$250 for 11/10/09 speaker.
 - c. Secret Santa on Thursday, December 3rd and Friday December 4th.
 - D. Mr. Stec met with the Executive Committee and will distribute a PTL Calendar soon
 - e. PTL is considering having a spring fundraiser.

ITEMS FOR ACTION

1. POLS (principal's of larger schools) conference in January for Steve (\$1250.00) and Scott (600.00). A Motion was made by Eileen to allocate \$1850 from the Professional Development Fund. Motion seconded. Motion passed.

2. After much discussion regarding Ipod Touch and Nano. It was decided that this technology was included in the policy regarding Cell Phones, Pagers, Electronics, Etc and is strictly prohibited.

3. A motion was made by Rob to allocate \$80 from the Substitute Teacher fund. The money will finance a Pack the Gym Night donation of a "Vacation Day for a Teacher".

ITEMS FOR DISCUSSION

1. Mrs. Lynch is still investigating options for new lockers, hopefully she will have something for us to discuss at our next meeting.
2. Mr. Stec has investigated background checks for our volunteers. An LCMS national contract provider, Protect My Ministry: \$5.50 per background check. A motion was made by Liz to allocate funds from the Safety Block Grant for the background checks. Motion second. Motion passed. The Volunteer Background checks will begin 01/01/2010.
3. Coffee and...minutes were presented and discussed.
4. Mr. Stec asked us to consider a thought regarding Tuition for the 2010-2011 school years as January is fast approaching.

EXECUTIVE SESSION

ADJOURNMENT

A motion was made by Terry to adjourn, second made. Motion passed. Meeting ended at 10:25 p.m. with prayer led by Mr. Stec.

Eileen Kalebich
Secretary