



Trinity Lutheran School  
Board of Christian Day School  
Minutes of the Regular Meeting



December 8, 2009

**ATTENDANCE:** Steve Stec, Vic Chesna, Matt Butterfield, Rob Krueger, Liz Starostka, Caroline Poe, Terry Lallky and Eileen Kalebich

- I. **DEVOTION:** The meeting began at 6:30 p.m. with devotion and prayer led by Steve Stec.
- II. **APPROVAL OF LAST MEETING'S MINUTES:** The November minutes were read. Motion to accept the minutes with minor corrections was made by Caroline, motion seconded. Motion passed.
- III. **COMMITTEE REPORTS**
  - A. **Technology:** Dave Edborg agreed to take part in the technology committee. Matt will contact him regarding the next meeting.
  - B. **Marketing:** Rick Septoski agreed to continue as chairman of the Marketing Committee. Matt, Terry and Caroline will contact him regarding their next meeting.
  - C. **Sign Committee:** The sign is here!
  - D. **Personnel Committee:** As a result of the Teacher Survey Results, the Board has decided to allow a teacher representative to be present at the monthly meetings. The representative may monitor the entire meeting, excluding Executive Session. Mr. Stec will put up a sign up sheet for future meetings.
- IV. **OLD BUSINESS**
  - A. H1N1 inoculations have been given and all went well.
  - B. There was much discussion regarding the eventual need for a new copier. Mr. Stec has been in discussion with a supplier regarding purchasing vs. leasing a new copier. It was decided that purchasing the machine would be a more economical solution. The final decision has been tabled until a future meeting.

- C. Gretchen Lynch has been investigating the purchase of used lockers which we could have painted. Mr. Stec will report her findings to the Board at a future meeting.
- D. Mr. Stec has received several Resumes for the Bookkeeper position. He will contact the qualified applicants to arrange interviews. Vic will participate in this process.
- E. At a previous meeting the Board discussed sending out a questionnaire to band member families. After much discussion it was decided that we would ask Mr. Lisius to give his assessment of the program. Mr. Lisius presented the board with an extremely detailed evaluation of the band program. Based on this report the Board does not recommend a band family questionnaire at this time, nor does the Board recommend any changes to the Band program. The Board would like to thank Mr. Lisius for his meticulous review of the program during such a busy time of the year for him Thank you!

## V. PRINCIPAL'S REPORT

### A. ITEMS OF INTEREST AND KNOWLEDGE

1. Enrollment figures for the 2009-2010 currently stand at 268.
2. Financial:
  - a. The Student Activity Fund was presented and discussed.
  - b. The Treasurer's report was presented and discussed.
  - c. The Extended Care report was presented and discussed.
3. Mr. Stec will continue Classroom Observations, 75% are complete.
4. NJHS is sponsoring a Christmas drive to benefit the South Suburban Crisis Center.
5. READ 2010 was celebrated on Friday, December 4<sup>th</sup>.
6. Rainbows fro All God's Children will begin this month and will meet every other month.
7. Registration for PK (3AND 4) and K for 2010-2011 school year will begin January 25, 2010.

8. A letter will be sent home to eighth grade parents regarding the mandatory meeting on Tuesday February 4, 2010 at 7 p.m. The Board of Elders has approved the date of Sunday May 30, 2010 for Graduation. The banquet date is Friday May 28, 2010.
9. Pack the Gym Night raises \$6,730.00 and with funds from Thrivent will exceed 7,500.00!

#### B. ITEMS FOR ACTION

- A motion was made by Caroline to approve the Called Workers housing estimates for 2010. Motion was seconded. Motion passed.

#### C. ITEMS FOR DISCUSSION

1. Reading series discussion and evaluation occurring-next presentation is Thursday, January 14, 2010. The cost for 2010-2011 is approximately: \$25,000.
2. Mr. Stec presented the Board with the Teacher projections through 2012.
3. Mr. Stec will investigate early retirement benefit possibilities for workers and will report his findings to the Board at a future meeting.
4. Tuition/Instructional Fee benefits for staff were discussed.

#### VI. NEW BUSINESS

- A. The Board had a preliminary Budget discussion.
- B. The Board discussed Tuition for the 2010-2011 school years. No decision was made at this time.

#### VII. EXECUTIVE SESSION

#### VIII. ADJOURNMENT

A motion was made by Rob to adjourn, second made. Motion passed. Meeting ended at 10:30 p.m. with prayer led by Mr. Stec.

Eileen Kalebich

Secretary